

# WTBOA Consignors' and Agents' Checklist 2020

**PLEASE NOTE:** The WTBOA hopes to run the sale as normally as possible. However, due to health and safety requirements beyond our control, we may need to implement biosecurity and/or crowd management restrictions. We will keep you posted as those become available. If you have any questions, please contact Sue van Dyke, WTBOA Sales Secretary, (253) 288-7896 or e-mail [sue@washingthoroughbred.com](mailto:sue@washingthoroughbred.com).

- Fri., March 27** – “Early Bird” deadline for nominations to Summer Yearling Session of August sale.
- Fri., April 24** – Final deadline for nominations to Summer Yearling Session of August sale.
- Mon., May 11** – Deadline for Mixed Session entries into August sale.
- Fri., June 5** – Deadline for final entry fee (\$325) for yearlings nominated to Summer Yearling Session.
- Fri., July 3** – Deadline for stall card waivers to be in Sales Office.
- Wed., July 29** – Deadline for Paddock Session entries to August sale.
- Tues., August 4** – \*Deadline for all The Jockey Club Certificates of Registration to be received by (paper) or digitally assigned (electronic certificate) to the WTBOA.
- Tues., August 4** – \*Deadline for negative Coggins certificates.  
*Note: If coming from out of state and you require a Coggins for shipping, a legible copy of the Coggins must be in the Sales Office by the August 4 date and original Coggins must be handed into the Sales Office upon arrival at sales grounds.*
- Tues., August 4** – \*Deadline for Colt/Ridgeling status reports.
- Wed., August 5** – Earliest date Broodmare/Broodmare Prospect status reports may be done.  
*Note: Once pregnancy is confirmed, consignor must expedite the service certificate to Sales Office.*
- Mon., August 10** – Deadline to submit sale horse photos and videos for WTBOA website and Proxibid.com/washingtonthoroughbred.  
*Note: Photos submitted past this deadline through Sat., August 15, will be posted at a cost of \$25 per photo, unless you are a display advertiser in either the Summer issue of Washington Thoroughbred or the sales catalog. No photos will be posted online after the August 15 deadline.*
- Thurs., August 13** – Barns open for dropping off equipment.
- Fri.-Sat., August 14-15** – Stalls ready for horse occupancy. Horses arrive.
- Fri.-Sun., August 14-16** – \*Out-of-state brand inspections and health papers, where applicable, due in Sales Office upon arrival at sales grounds.
- Sun., August 16, 9 am** – All horses available for viewing (including Paddock session entries). Any horse shown before Sun., August 16, is shown at one's own risk.
- Sun., August 16, 12 noon** – All Paddock session horse paperwork due in Sales Office.
- Mon., August 17** – \*Deadline for Broodmare/Broodmare Prospect status reports due in Sales Office.
- Mon., August 17, 3 pm** – Deadline for any last minute catalog corrections, additions or changes (must be turned in to Sue).
- Tues., August 18, 12 noon** – Deadline for sale reserves (must be written) to be turned in to General Manager Anne Sweet.
- Tues., August 18, 2 pm** – WTBOA Summer Yearling and Mixed Sale starts.
- Wed., August 19, through 2 pm** – Consignors responsible for care of sales horses.

**\* All August paperwork deadlines will be strictly enforced with a \$50 penalty for each late document.**